

Cherokee County Historical Society

Board of Directors Meeting: November 11, 2003

Meeting Minutes

On November 11, 2003, the Board of Directors held a scheduled meeting at 7:00 p.m. on the grounds of the Historic Courthouse. In attendance were President Kathy Day, Treasurer Judson Roberts, Secretary Marcia Mosher, Directors Jo Ellen Wilson, Rebecca Ray and Tom Krueger. Absent were Vice President Sylvia Rankin and Past President Skip Spears,

The meeting was called to order at 7:00 p.m. by President Kathy Day. The Minutes of the previous meeting were distributed to the Board, reviewed and approved.

Old Business

- Survey of Crescent Farm Historical Center Property
- IT Issues

President Day reported that she was meeting with Vice President Rankin on Friday to discuss pending IT and website issues.

Treasurer Roberts noted that updates for the operating system and the software on the office PC had *not* been updated. It was noted that this is something to be take care of either prior to the Executive Director taking office or immediately thereafter.

- Chamber Breakfast
- President Day noted that the first available spot to host a chamber breakfast will be in 2005. We have signed up for that spot and will start planning at the end of 2004.
- New Brochure

Rebecca Bannister is working on a four page color brochure. We have been able to negotiate use of the website photographs from Jack Tuszynski for a price of \$250. The photographs were sent to Sylvia Rankin. It was noted that as soon as the brochure is completed it should be distributed to local history teachers, the Chamber of Commerce and local Libraries.

- Moving of Buildings from City Hall
 - Ellie Weidman is to check with Patti Ball to make sure the corrected survey is recorded.
 - We have received various requests from the School District for copies of the survey, etc. and have provided.

New Business

- A moment of silence was observed by the board to honor the life and passing of Past President Bill Hasty.

Reports of Standing Committees

Finance & Fundraising:

Treasurer Roberts submitted the Treasurer's Report and Budget as attached. He also summarized the results of our recent year end campaigns and Director's Fund Campaign which have resulted in \$75M in the Director's Fund. He also noted the very strong chances we stand of receiving the National Trust for Preservation's Challenge Grant.

Education:

- Creation of New Membership category: Educator. The Board decided not to add a new membership category, noting that the general individual membership is reasonable and a student category has been added.
- However, a motion was made to hold a reception for all local Social Studies and History teachers by Treasurer Roberts, seconded by Dr. Ray and unanimously approved.
- President Day reported on the Partners in Education Program.
 - The Buffington School Heritage Days Teacher took our information provided for that program, and did a power point presentation, of which she will give us a copy.
 - Woodstock Elementary will be putting on a program this Sunday.
 - We are getting some good feedback from the use of the Rock Barn; the Rock Barn is offered without charge to classroom teachers for off campus meetings, pre and post planning.
 - The State Department of Education will be busing the Rock Barn for the weekend of January 27.
 - The Rock Barn is used by the Girls Scouts council for their monthly meetings.
 - On January 24, we will be presenting the American Heritage Merit Badge Clinic to the Boy Scouts.
 - We have sponsored a deserving student on a class trip to Washington, D.C. and provided bronze plaques to a group of students who researched an historic gravesite.

Programs:

- This years Christmas party will be December 2, at 7:00 p.m. and will be a bring a dish and your favorite old Christmas toys and Carols.
- Derby Day Report:
 - Currently, one hold up we face is the legality and logistics of betting.

- We will need to sell approximately 200 tickets, with 25 set aside for sponsors.
- We will be printing up brochures and tickets when the corporate sponsors have been obtained. The advertising will be limited: direct mailing, featured in Cherokee/Sixes Living. We will need to start talking to them in January.
- We will have a hat/costume parade and prizes.

- A Reinhardt student will be making a video regarding the horse racing connections of the barn that will be for sale at the event.

We may have an opportunity to have Ann Foskey come and do a presentation on her book on Osawba Island.

Genealogy:

It was noted that it would be good to consider some programs focusing on Genealogy this year. Pickens County, SC, Pendleton District has a very large genealogy project. Sixty percent of our settlers came through there. An old home day for these folks with information workshops on how to do genealogic searches, etc.

Publicity: No Report

Membership: No report

Historic Sites: No report

Library & Archives:

- Charlotte Land is trying to locate some source of archival boxes that can possibly be donated. If not, we will have to explore purchasing these.
- She also noted that we should be thinking of some appropriate way to recognize Buddy Alexander for this collection.

The meeting was adjourned at 8:11 p.m. by President Kathy Day

Respectfully Submitted,

Marcia Mosher, Secretary

Attachments:

Treasurers Report

Budget

Cherokee County Historical Society, Inc.
Treasurer's Report
November 11, 2003

Liquid Assets:

Cash on Hand:

Checking Accounts

Cherokee Bank

Operating Account \$ 5,647.04

Escrow Account 125.00

MMA: Director's Fund 40,650.71

Edward Jones

Stock Deposit Account 13.00

Certificate of Deposit

Regions Bank (3.150%) 2,746.39

Stock Account

Edward Jones (Exxon Stock: 40 shares @ \$35.56) 1,422.40

Total Liquid Funds \$50,604.54

Liabilities:

\$25,000 Line of Credit/Cherokee Bank \$ 0.00

30,000 Line of Credit/American Express Card 0.00

Submitted:

Judson W. Roberts
Treasurer

Item	Budget	January	February	March	April	May	June	July	August	September	October	November	December	YTD	Balance	Comments
Earned																
Memberships																
Life	\$2,000.00	\$150.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	(\$1,250.00)	
Family	\$4,800.00	\$100.00	\$160.00	\$2,610.00	\$205.00	\$60.00	\$60.00	\$285.00	\$60.00	\$0.00	\$0.00	\$85.00	\$30.00	\$3,655.00	(\$1,145.00)	
Corporate	\$5,000.00	\$100.00	\$200.00	\$800.00	\$100.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00	(\$3,600.00)	
Individual	\$6,000.00	\$35.00	\$50.00	\$1,505.00	\$170.00	\$80.00	\$50.00	\$60.00	\$40.00	\$0.00	\$40.00	\$55.00	\$80.00	\$2,165.00	(\$3,835.00)	
Student	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$20.00	\$0.00	\$0.00	\$50.00	\$0.00	
Municipality	\$800.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	(\$400.00)	
Memberships Subtotal	\$18,600.00	\$385.00	\$910.00	\$5,415.00	\$475.00	\$140.00	\$110.00	\$545.00	\$100.00	\$30.00	\$60.00	\$140.00	\$110.00	\$8,420.00	(\$10,180.00)	
Projected Sales:																
Cookbooks	\$1,000.00	\$30.00	\$0.00	\$10.00	\$200.00	\$75.00	\$20.00	\$0.00	\$0.00	\$80.00	\$110.00	\$20.00	\$280.00	\$1,385.00	\$385.00	100 @ \$10
Maps	\$500.00	\$50.00	\$50.00	\$0.00	\$15.00	\$50.00	\$0.00	\$15.00	\$0.00	\$60.00	\$20.00	\$0.00	\$0.00	\$260.00	(\$240.00)	20 BW @ \$13
Marlin Histories	\$2,400.00	\$30.00	\$70.00	\$70.00	\$35.00	\$220.00	\$95.00	\$60.00	\$60.00	\$428.50	\$1,005.00	\$150.00	\$240.00	\$2,918.50	\$518.50	40 @ \$30; 20 @ \$20
Videos	\$150.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$165.00	\$15.00	7 @ \$20
Other	\$150.00	\$10.00	\$10.00	\$10.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$52.95	\$273.85	\$123.85	Stationery, T
Sales Subtotal	\$4,200.00	\$120.00	\$130.00	\$165.00	\$250.00	\$345.00	\$135.00	\$50.00	\$60.00	\$568.50	\$1,135.00	\$235.00	\$602.95	\$5,002.35	\$802.35	
Facility Rental (Rock Barn)	\$12,000.00	\$0.00	\$50.00	\$200.00	\$600.00	\$100.00	\$800.00	\$700.00	\$875.00	\$1,550.00	\$550.00	\$550.00	\$600.00	\$6,575.00	(\$5,425.00)	
Admissions																
Banquet	\$2,500.00	\$0.00	\$0.00	\$60.00	\$1,182.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,267.00	(\$1,233.00)	140 @ \$16
Seminars	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$500.00)	Genealogy, N
Admissions Subtotal	\$3,000.00	\$0.00	\$0.00	\$60.00	\$1,182.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,267.00	(\$1,733.00)	
Earned Income Subtotal	\$37,800.00	\$505.00	\$1,090.00	\$5,840.00	\$2,507.00	\$610.00	\$1,045.00	\$1,295.00	\$1,035.00	\$2,148.50	\$1,745.00	\$925.00	\$1,312.95	\$20,058.45	(\$16,535.65)	
Invested																
Endowment																
Interest	\$50.00	\$0.00	\$0.00	\$0.00	\$76.53	\$35.66	\$31.46	\$30.87	\$31.67	\$24.38	\$25.30	\$12.49	\$22.25	\$290.61	\$240.61	
Dividends	\$150.00	\$0.00	\$9.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.20	(\$140.80)	
Endowment Income Subtotal	\$200.00	\$0.00	\$9.20	\$0.00	\$76.53	\$35.66	\$31.46	\$30.87	\$31.67	\$24.38	\$25.30	\$12.49	\$22.25	\$299.81	\$99.81	
Contributed																
Donations																
NTHP Director Match	\$25,000.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$5,100.00	\$1,000.00	\$0.00	\$50.00	\$250.00	\$5,100.00	\$12,000.00	(\$13,000.00)	Individual or
Local Government	\$30,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$30,000.00	\$0.00	County and C
Annual Year End Campaign	\$5,000.00	\$845.00	\$290.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$5,300.00	\$6,485.00	\$1,485.00	Annual appra
Foundations	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$2,500.00	\$6,250.00	\$4,250.00	State & Local
Rock Barn Pledge Payments& Other	\$4,000.00	\$3,875.00	\$75.00	\$3,056.45	\$150.00	\$10.00	\$500.00	\$500.00	\$684.05	\$133.02	\$0.00	\$0.00	\$0.00	\$8,983.52	\$4,983.52	Pledge Paym

Conferences & Seminars	\$5,000.00	\$0.00	\$128.05	\$0.00	\$0.00	\$84.39	\$0.00	\$0.00	\$529.50	\$939.00	\$2,141.37	\$0.00	\$3,822.31	\$0.00	\$0.00	Attendees 90
Donations Subtotal	\$71,000.00	\$4,720.00	\$25,493.05	\$3,081.45	\$3,400.00	\$94.39	\$500.00	\$5,600.00	\$2,238.55	\$1,072.02	\$3,191.37	\$12,900.00	\$67,540.83	\$5,250.00	\$0.00	(\$1,177.69)
Grants																
SHPO - GA Heritage 2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Applied to mc
NHTP Local Initiative Technical	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	Strategic Plan
Grants Subtotal	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	
Contributed Income Subtotal	\$73,500.00	\$4,720.00	\$27,993.05	\$3,081.45	\$3,400.00	\$94.39	\$500.00	\$5,600.00	\$2,238.55	\$1,072.02	\$3,191.37	\$12,900.00	\$70,040.83	\$5,250.00	\$0.00	(\$3,459.17)
TOTAL REVENUE	\$111,500.00	\$5,225.00	\$29,092.25	\$8,921.45	\$5,983.53	\$740.05	\$1,576.46	\$6,925.87	\$3,305.22	\$3,244.90	\$4,961.67	\$14,235.20	\$90,399.09	\$6,187.49	\$0.00	(\$19,895.01)

EXPENDITURE (USES)

Administration																
Executive Director	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	One year salary
Benefits	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Newletter Compiler	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	\$0.00	\$1,100.00	\$0.00	\$0.00	
Administrative Subtotal	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	\$0.00	\$1,100.00	\$0.00	\$0.00	
Office Expenses																
Supplies	\$750.00	\$0.00	\$75.01	\$31.45	\$0.00	\$49.95	\$89.62	\$0.00	\$292.34	\$0.00	\$251.70	\$60.19	\$939.45	\$89.19	\$0.00	(\$189.45)
Software & Computer Repair	\$500.00	\$0.00	\$276.70	\$175.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$511.70	\$0.00	\$0.00	(\$11.70)
Telephone	\$360.00	\$20.23	\$20.23	\$20.23	\$20.23	\$20.21	\$21.21	\$20.22	\$21.43	\$21.43	\$20.18	\$0.00	\$225.78	\$20.18	\$0.00	\$134.22
Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$94.34	\$0.00	\$0.00	\$0.00	\$594.34	\$0.00	\$0.00	(\$594.34)
Equipment	\$5,000.00	\$0.00	\$691.65	\$0.00	\$0.00	\$0.00	\$253.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$945.40	\$0.00	\$0.00	\$4,054.60
Postage/Box Rental	\$1,000.00	\$0.00	\$221.10	\$273.36	\$3.26	\$4.88	\$80.44	\$0.00	\$242.46	\$16.20	\$179.35	\$175.33	\$1,481.58	\$285.20	\$0.00	(\$481.58)
Office Expense Subtotal	\$7,610.00	\$20.23	\$1,284.69	\$500.04	\$83.49	\$75.04	\$945.02	\$20.22	\$650.57	\$37.63	\$451.23	\$235.52	\$4,698.25	\$394.57	\$0.00	\$2,911.75
Financial Expenses																
Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Line use for p
Bank Charges	\$0.00	\$3.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.45	\$0.00	\$74.45	\$0.00	\$0.00	(\$74.45)
Earmarked for Reserve/Endowment	\$23,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,800.00
Financial Subtotal	\$23,800.00	\$3.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.45	\$0.00	\$74.45	\$0.00	\$0.00	\$23,725.55
Professional Fees																
Accountant	\$1,100.00	\$75.00	\$75.00	\$75.00	\$75.00	\$275.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	\$950.00	\$0.00	\$0.00	\$150.00
Appraisal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Legal	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
D & O Insurance	\$1,100.00	\$0.00	\$0.00	\$0.00	\$889.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$889.00	\$0.00	\$0.00	\$211.00
Professional Subtotal	\$2,380.00	\$75.00	\$75.00	\$75.00	\$964.00	\$275.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	\$1,839.00	\$0.00	\$0.00	\$541.00

Newsletter Printing	\$500.00	\$0.00	\$366.25	\$0.00	\$0.00	\$315.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$681.25	(\$181.25)	Four Quart
Advertising	\$100.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$153.43	\$0.00	\$0.00	\$0.00	\$320.00	\$0.00	\$0.00	\$0.00	\$488.43	(\$388.43)	GA Trust
Dues & Subscriptions	\$1,000.00	\$0.00	\$0.00	\$15.00	\$115.00	\$45.00	\$75.00	\$0.00	\$0.00	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$430.00	\$570.00	Various
Publicity Subtotal	\$2,100.00	\$126.00	\$381.25	\$15.00	\$214.85	\$360.00	\$75.00	\$219.43	\$66.00	\$55.00	\$320.00	\$320.00	\$0.00	\$0.00	\$0.00	\$1,957.53	\$142.47	
Education																		
Registration & Travel	\$4,000.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$529.50	\$939.00	\$2,216.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,984.76	\$15.24	NTHP: maj
Strategic Planning Session & F/R Plan	\$5,000.00	\$1,290.18	\$218.40	\$0.00	\$3,723.44	\$84.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,316.41	(\$316.41)	Funded 50
Education Subtotal	\$9,000.00	\$1,290.18	\$218.40	\$300.00	\$3,723.44	\$84.39	\$0.00	\$529.50	\$939.00	\$2,216.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,301.17	(\$301.17)	
Archives																		
Library, Collections & Pub. Reprinting	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	Supplies at collections
TOTAL EXPENDITURES	\$111,500.00	\$2,884.87	3292.83	\$1,581.87	7900.88	\$1,272.49	\$1,858.39	\$3,544.59	\$2,145.01	\$5,256.10	\$1,000.27	\$1,152.30	\$1,152.30	\$0.00	\$0.00	\$33,634.73	\$77,865.27	
Surplus/(Defecit)	\$0.00	\$2,340.13	\$25,799.42	\$7,339.58	(\$1,917.35)	(\$532.44)	(\$281.93)	(\$239.37)	\$1,099.89	(\$294.43)	\$5,187.22	\$13,082.90	\$13,082.90	\$0.00	\$0.00	\$56,764.36		