

Cherokee County Historical Society

Board of Directors Meeting: March 9, 2004

Meeting Minutes

On March 9, 2004, the Board of Directors held a scheduled meeting at 7:00 p.m. on the grounds of the Historic Courthouse. In attendance were President Kathy Day, Past President Skip Spears, Vice President Peggy Corbett, Treasurer Judson Roberts, Secretary Marcia Mosher, Directors Charlotte Land, Thomas Krueger. Absent was Director JoEllen Wilson.

The meeting was called to order at 7:05 p.m. by President Kathy Day. The Minutes of the previous meeting were distributed to the Board, reviewed and approved.

Old Business

- Update on Outbuildings
 - It was noted that the Cook's House is planned as a living history type display, while the Smokehouse will be used for tool storage for the Rock Barn Project.
 - The plat of the Board of Education property was presented
 - The Board is requiring that the placement of the buildings not block and site lines on their property.
 - Kathy will be making a presentation about this and the Partners in Education Program at the April 20 Board of Education meeting.
- Update on Partners in Education Program
 - President Day will present the updated Agreement at the next Board of Education Meeting, April 20.
 - The Board noted it's concern and dismay over the cancellation of the local history and oral history project co-sponsored by the Society despite the written assurances of the Superintendent that it would not be cancelled.
 - When contacted regarding the cancellation and our desire to speak on same at the upcoming Board of Education meeting we were told that it was not the Board's job to address individual cancellations. We were also questioned as to why we assumed it was cancelled and responded that it was not in the course listings.
 - We were told to contact the Cherokee High principal, who has not responded to our repeated attempts to contact him.
- Update on Banquet
 - Our speaker will be Joe Dabney
 - 2004 Preservation Awards will be given
 - Reinhardt's IT people will be responsible for the AV hookups
 - Vice President Corbett will do a Power Point Presentation of the Award winners.
 - Helen and Skip Spears are handling the R.s.v.p.s

- Update on Derby Day Event
 - Ellie Weidman, who has been chairing this event will need further assistance due to a terminal illness in the family. It was suggested that Sara O’Neal, the event planner involved in our strategic planning be approached as to whether she would be able to assist at this juncture. A motion was made by Director Krueger to do so, seconded by Secretary Mosher and unanimously approved.
 - The gambling feature of the program is still to be settled as its legality is more complex than initially anticipated.
 - Sponsorship levels are still not all represented.
 - A reusable banner will be purchased for \$600.

New Business

- Oral Histories
 - It was proposed that the Society purchase a digital camera for the purpose of documenting oral histories.
 - **Contacting local colleges: Charlotte, me, Kathy (does anyone remember what this was for?)**

- Preservation Award Sites for 2004
 - The following suggestions for awards were made by Treasurer Roberts:
 - Statham House
 - Rainey House
 - An archeological site?
 - Brooks Ferry
 - Donaldson Furnace?
 - The Cherokee Mine off Sixes Road behind “The Hill House”
 - Union Hill Community Center. This was restored by the Recreation Authority by architects Roy Taylor and Keith Hammond.

- Report of Executive Director Search Committee
 - A final selection of applicants has been made from the pool and a decision as to making an offer will be made soon.

- Cemetery Project
 - Jack Richardson and John Carver are using Voting District and Militia maps and cross referencing with GPS equipment to verify exact locations of all the cemeteries in the county. However, this is not the final solution to the problem of cemeteries being destroyed; we must still get the cities to look at our work before issuing permits for grading. Unfortunately Cherokee County uses Georgia E.S. N.W. system not standard GPS coordinates so the cemeteries would need to be on tax maps.

- County Commission members to address this issue with need to be identified.
- 151 cemeteries have been mapped to date.

A motion was made to do a Thank you **for allen dale?** by Treasurer Roberts, seconded by Secretary Mosher and unanimously approved.

Reports of Standing Committees

- Treasurer's Report
 - The Treasurer's Report for March 9, was noted and discussed.
 - In particular it was noted that the budget will be revised in future to reflect the final Executive Director compensation.
- Membership Committee Report
 - The membership renewal letters for 2004 have been sent out.
- Publicity: No Report,
- Historic Sites: No report
- Library & Archives: No Report

The meeting was adjourned at 8:30 p.m. by President Kathy Day

Respectfully Submitted,

Marcia Mosher, Secretary

Attachments:
To be finalized

Item	Budget	January	February	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD	Balance	Comments
REVENUE (SOURCES)																
Earned Memberships																
Life	\$2,000.00	\$150.00	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	(\$1,250.00)	
Family	\$4,800.00	\$100.00	\$160.00	\$2,610.00	\$205.00	\$60.00	\$60.00	\$285.00	\$60.00	\$0.00	\$0.00	\$85.00	\$30.00	\$3,655.00	(\$1,145.00)	
Corporate	\$5,000.00	\$100.00	\$200.00	\$800.00	\$100.00	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00	(\$3,600.00)	
Individual	\$6,000.00	\$35.00	\$50.00	\$1,505.00	\$170.00	\$80.00	\$50.00	\$60.00	\$40.00	\$0.00	\$40.00	\$55.00	\$80.00	\$2,165.00	(\$3,835.00)	
Student	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$20.00	\$0.00	\$0.00	\$50.00	\$50.00	
Municipality	\$800.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	(\$400.00)	
Memberships Subtotal	\$18,600.00	\$385.00	\$910.00	\$5,415.00	\$475.00	\$140.00	\$110.00	\$545.00	\$100.00	\$30.00	\$60.00	\$140.00	\$110.00	\$8,420.00	(\$10,180.00)	
Projected Sales:																
Cookbooks	\$1,000.00	\$30.00	\$0.00	\$10.00	\$200.00	\$75.00	\$20.00	\$0.00	\$0.00	\$80.00	\$110.00	\$20.00	\$280.00	\$1,385.00	\$385.00	100 @ \$10
Maps	\$500.00	\$50.00	\$50.00	\$0.00	\$15.00	\$50.00	\$0.00	\$15.00	\$0.00	\$60.00	\$20.00	\$0.00	\$0.00	\$260.00	(\$240.00)	20 B/W @ \$10
Marlin Histories	\$2,400.00	\$30.00	\$70.00	\$70.00	\$35.00	\$220.00	\$95.00	\$35.00	\$60.00	\$428.50	\$1,005.00	\$150.00	\$240.00	\$2,918.50	\$518.50	40 @ \$30; 20 @ \$15
Videos	\$150.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$165.00	\$15.00	7 @ \$20
Other	\$150.00	\$10.00	\$10.00	\$10.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$52.95	\$273.85	\$123.85	Stationery, T
Sales Subtotal	\$4,200.00	\$120.00	\$130.00	\$165.00	\$250.00	\$345.00	\$135.00	\$50.00	\$60.00	\$568.50	\$1,135.00	\$235.00	\$602.95	\$5,002.35	\$802.35	
Facility Rental (Rock Barn)	\$12,000.00	\$0.00	\$50.00	\$200.00	\$600.00	\$100.00	\$800.00	\$700.00	\$875.00	\$1,550.00	\$550.00	\$550.00	\$600.00	\$6,575.00	(\$5,425.00)	
Admissions																
Banquet	\$2,500.00	\$0.00	\$0.00	\$60.00	\$1,182.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,267.00	(\$1,233.00)	140 @ \$16
Seminars	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$500.00)	Genealogy, N
Admissions Subtotal	\$3,000.00	\$0.00	\$0.00	\$60.00	\$1,182.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,267.00	(\$1,733.00)	
Earned Income Subtotal	\$37,800.00	\$505.00	\$1,090.00	\$5,840.00	\$2,507.00	\$610.00	\$1,045.00	\$1,295.00	\$1,035.00	\$2,148.50	\$1,745.00	\$925.00	\$1,312.95	\$20,058.45	(\$16,535.65)	
Invested																
Endowment																
Interest	\$50.00	\$0.00	\$0.00	\$0.00	\$76.53	\$35.66	\$31.46	\$30.87	\$31.67	\$24.38	\$25.30	\$12.49	\$22.25	\$290.61	\$240.61	
Dividends	\$150.00	\$0.00	\$9.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.20	(\$140.80)	
Endowment Income Subtotal	\$200.00	\$0.00	\$9.20	\$0.00	\$76.53	\$35.66	\$31.46	\$30.87	\$31.67	\$24.38	\$25.30	\$12.49	\$22.25	\$299.81	\$99.81	
Contributed																
Donations																
NTHP Director Match	\$25,000.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$5,100.00	\$1,000.00	\$0.00	\$50.00	\$250.00	\$5,100.00	\$12,000.00	(\$13,000.00)	Individual or
Local Government	\$30,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$30,000.00	\$0.00	County and C
Annual Year End Campaign	\$5,000.00	\$845.00	\$290.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$5,300.00	\$6,485.00	\$1,485.00	Annual appe
Foundations	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$2,500.00	\$6,250.00	\$4,250.00	State & Local
Rock Barn Pledge Payments& Other	\$4,000.00	\$3,875.00	\$75.00	\$3,056.45	\$150.00	\$10.00	\$500.00	\$500.00	\$684.05	\$133.02	\$0.00	\$0.00	\$0.00	\$8,983.52	\$4,983.52	Pledge Paym

Conferences & Seminars	\$5,000.00	\$0.00	\$128.05	\$0.00	\$0.00	\$84.39	\$0.00	\$0.00	\$529.50	\$939.00	\$2,141.37	\$0.00	\$0.00	\$3,822.31	(\$1,177.69)	Attendees do
Donations Subtotal	\$71,000.00	\$4,720.00	\$25,493.05	\$3,081.45	\$3,400.00	\$94.39	\$500.00	\$5,600.00	\$2,238.55	\$1,072.02	\$3,191.37	\$5,250.00	\$12,900.00	\$67,540.83	(\$3,459.17)	
Grants																
SHPO - GA Heritage 2003	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	Applied to m
NHTP Local Initiative Technical	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00	Strategic Plan
Grants Subtotal	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00	
Contributed Income Subtotal	\$73,500.00	\$4,720.00	\$27,993.05	\$3,081.45	\$3,400.00	\$94.39	\$500.00	\$5,600.00	\$2,238.55	\$1,072.02	\$3,191.37	\$5,250.00	\$12,900.00	\$70,040.83	(3,459.17)	
TOTAL REVENUE	\$111,500.00	\$5,225.00	\$29,092.25	\$8,921.45	\$5,983.53	\$740.05	\$1,576.46	\$6,925.87	\$3,305.22	\$3,244.90	\$4,961.67	\$6,187.49	\$14,235.20	\$90,399.09	(\$19,895.01)	

EXPENDITURE (USES)

Administration	Executive Director	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	One year sal	
	Benefits	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00		
	Newletter Compiler	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$1,100.00	(\$1,100.00)	
	Administrative Subtotal	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$1,100.00	\$43,900.00	
Office Expenses	Supplies	\$750.00	\$0.00	\$75.01	\$31.45	\$0.00	\$49.95	\$89.62	\$0.00	\$292.34	\$0.00	\$251.70	\$89.19	\$60.19	\$939.45	(\$189.45)	Routine Offic
	Software & Computer Repair	\$500.00	\$0.00	\$276.70	\$175.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$511.70	(\$11.70)	Updated Tech
	Telephone	\$360.00	\$20.23	\$20.23	\$20.23	\$20.23	\$20.21	\$21.21	\$20.22	\$21.43	\$21.43	\$20.18	\$20.18	\$0.00	\$225.78	\$134.22	Administrativ
	Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$94.34	\$0.00	\$0.00	\$0.00	\$0.00	\$594.34	(\$594.34)	Coat Rack, C
	Equipment	\$5,000.00	\$0.00	\$691.65	\$0.00	\$0.00	\$0.00	\$253.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$945.40	\$4,054.60	Laser Printer,
	Postage/Box Rental	\$1,000.00	\$0.00	\$221.10	\$273.36	\$3.26	\$4.88	\$80.44	\$0.00	\$242.46	\$16.20	\$179.35	\$285.20	\$175.33	\$1,481.58	(\$481.58)	Newsletters,
	Office Expense Subtotal	\$7,610.00	\$20.23	\$1,284.69	\$500.04	\$83.49	\$75.04	\$945.02	\$20.22	\$650.57	\$37.63	\$451.23	\$394.57	\$235.52	\$4,698.25	\$2,911.75	
Financial Expenses	Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Line use for p
	Bank Charges	\$0.00	\$3.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.45	\$0.00	\$0.00	\$74.45	(\$74.45)	
	Earmarked for Reserve/Endowment	\$23,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,800.00	
	Financial Subtotal	\$23,800.00	\$3.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.45	\$0.00	\$0.00	\$74.45	\$23,725.55	
Professional Fees	Accountant	\$1,100.00	\$75.00	\$75.00	\$75.00	\$75.00	\$275.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	\$0.00	\$950.00	\$150.00	Bookkeeping
	Appraisal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Appraisal for
	Legal	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	Contract Rev
	D & O Insurance	\$1,100.00	\$0.00	\$0.00	\$0.00	\$889.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$889.00	\$211.00	Dir. and Offic
	Professional Subtotal	\$2,380.00	\$75.00	\$75.00	\$75.00	\$964.00	\$275.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$0.00	\$0.00	\$1,839.00	\$541.00	

	Newsletter Printing	\$500.00	\$0.00	\$366.25	\$0.00	\$0.00	\$315.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$681.25	(\$181.25)	Four Quart
	Advertising	\$100.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$153.43	\$0.00	\$0.00	\$320.00	\$0.00	\$488.43	(\$388.43)	GA Trust
	Dues & Subscriptions	\$1,000.00	\$0.00	\$0.00	\$15.00	\$115.00	\$45.00	\$75.00	\$125.00	\$0.00	\$55.00	\$0.00	\$0.00	\$0.00	\$430.00	\$570.00	Various
	Publicity Subtotal	\$2,100.00	\$126.00	\$381.25	\$15.00	\$214.85	\$360.00	\$75.00	\$125.00	\$219.43	\$55.00	\$66.00	\$320.00	\$0.00	\$1,957.53	\$142.47	
Education	Registration & Travel	\$4,000.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$529.50	\$939.00	\$2,216.26	\$0.00	\$0.00	\$3,984.76	\$15.24	NTHP: maj
	Strategic Planning Session & F/R Plan	\$5,000.00	\$1,290.18	\$218.40	\$0.00	\$3,723.44	\$84.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,316.41	(\$316.41)	Funded 50
	Education Subtotal	\$9,000.00	\$1,290.18	\$218.40	\$300.00	\$3,723.44	\$84.39	\$0.00	\$0.00	\$529.50	\$939.00	\$2,216.26	\$0.00	\$0.00	\$9,301.17	(\$301.17)	
Archives	Library, Collections & Pub. Reprinting	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	Supplies a collections.
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TOTAL EXPENDITURES		\$111,500.00	\$2,884.87	3292.83	\$1,581.87	7900.88	\$1,272.49	\$1,858.39	\$1,745.13	\$3,544.59	\$2,145.01	\$5,256.10	\$1,000.27	\$1,152.30	\$33,634.73	\$77,865.27	
Surplus/(Defecit)		\$0.00	\$2,340.13	\$25,799.42	\$7,339.58	(\$1,917.35)	(\$532.44)	(\$281.93)	\$5,180.74	(\$239.37)	\$1,099.89	(\$294.43)	\$5,187.22	\$13,082.90	\$56,764.36		