



PO Box 1287

HISTORICAL SOCIETY

Canton, GA 30169

CRESCENT FARM HISTORICAL CENTER RULES AND REGULATIONS

Welcome to the Cherokee County Historical Society's Crescent Farm Historical Center (Rock Barn) and thank you for selecting it for your event. In order to maintain this historic structure, you must adhere to the following rules and regulations. Except for extraordinary circumstances, use of the Rock Barn is limited to members in good standing of the Historical Society and is considered a member entitlement.

Contributions/fees for use are applied to operations and maintenance of the facility:

1. The President of the Cherokee County Historical Society must approve all applications for use of the Crescent Farm Historical Center. An application must be submitted to the Cherokee County Historical Society along with a nonrefundable \$50.00 administration fee to secure the date of use.
2. The President and Board reserve the right to refuse approval of use of facility to any persons, persons when it deems use would not be in the best interest of the Historical Society.
3. Applicant agrees that actions taken during the usage period are the responsibility of the individual, business or organization making application.
4. Applicant agrees that the Historical Society is held harmless in the event of any injury to both personal and property that may occur in connection with use.
5. Applicant acknowledges that any damage to the Rock Barn will be the liability of the individual, business or organization approved for use and shall reimburse the Historical Society for costs of repair of damage.
6. Applicant agrees not to exceed 180 occupants in the building at any one time.
7. Applicant agrees that there will be no smoking inside the Rock Barn.
8. Applicant agrees that any and all equipment rentals must come from All American Rental in Woodstock (www.allamericanrental.com or 770.924.6629).
9. Applicant agrees that all persons and vehicles associated with use will vacate the Rock Barn by **12 Midnight**.
10. Applicant agrees to leave the facility in the condition found. A checklist is provided and **MUST** be left at the Rock Barn for CCHS to verify. Failure to comply with any of the items will result in forfeiture of the damage/cleaning deposit. Damage/cleaning deposit will be returned within 10 days subject to favorable inspection of the premises after event.
11. Applicant agrees not to hang or place objects on the ceilings or walls and if items presently hanging on walls are taken down, they must be returned to their position after the event.
12. An additional fee is required to use the Sound System. If applicant uses the sound system, he or she will adhere strictly to written CCHS guidelines & instructions for its operation and reimburse CCHS for the repair or replacement cost should the system be damaged during the event.

13. Applicant wishing to serve alcohol agrees to the following guidelines:
 - a) The applicant must hire ONE certified law enforcement officers from the City of Canton Police or the Cherokee County Sheriff's Department, who are to be present outside the Rock Barn for the duration of the function. (City of Canton Police Department, Contact Asst. Chief Vandezande, 770.720.4883) The applicant is responsible for paying these officers and must provide proof of the security hired prior to the rental.
14. Applicant agrees to pay all dues and/or fees associated with usage of the Rock Barn preferably no later than 30 days prior to rental. It is mandatory that all fees for usage be paid before event, no exceptions made. In order to receive a refund, all cancellations must be received 14 days prior to the date of the event or function.
15. Applicant agrees to share these rules and regulations with anyone hired for event including caterers, disc jockeys, parking valet, etc. and the person responsible for cleaning must complete the checklist.
16. Parking is limited on the facility and applicant agrees that attendees will not block streets & private driveways or park in unauthorized areas. Any parking off the facility's grounds is the applicant's responsibility. For large functions, valet parking is recommended.
17. Applicant agrees to replace any chairs @ \$30.00 and any tables @ \$100.00 in the event that there is any damage. Inventory will be taken before and after any event.
18. Applicant agrees that in the event damage to the Rock Barn property is incurred by renter in excess of their deposit, the Rock Barn insurance deductible must be met. Deductible is \$1000.

Rock Barn Rental Rates

Non-Refundable Fee (deducted from rental amount)	\$50
Weekdays (M-TH) before 5:00 pm	\$20
Weekdays (M-TH) including evenings	\$300
Fridays	\$350
Saturdays	\$800
Sundays	\$450
Friday Evening Set-up with Saturday Rental	\$200
Sound System Use	\$100
Deposit	\$300

In the event damage to the Rock Barn property is incurred by renter in excess of their deposit, the Rock Barn insurance deductible must be met. Deductible is \$1000.

INDEMNITY AGREEMENT

THE UNDERSIGNED this date has entered into an Agreement with the Cherokee County Historical Society (CCHS) for use of The Crescent Farm Historical Society (A.K.A. Rock Barn) located at 658 Marietta Highway in Canton. In addition to acknowledgement and acceptance of rules, regulations, and fee/contribution schedule concerning the use of the facility, the undersigned further agrees as follows:

Renter has read housekeeping rules and agrees to comply or otherwise forfeit deposits.

It is an express condition of the use of the Crescent Farm Historical Center, that except when caused solely by its negligence, the CCHS, its officers, directors, agents, and employees shall be free from any and all claims, debts, demands, liabilities, or causes of action of every kind or character, whether in law or equity, by reason of any death, injury, or damage to any person or persons or damage or destruction of property or loss of use thereof, whether it be the person or property of the undersigned, its subsidiaries, agents, or employees, or any third persons, from any cause or causes whatsoever arising from any event or occurrence in or upon the demised premises or any part thereof or otherwise arising from the undersigned's operations under and during the term of this Agreement; and the undersigned shall indemnify and save harmless the CCHS, its officers, its directors, agents and employees, against and from any and all such claims, demands debts, liabilities, and causes of actions (including attorney's fees and costs).

This _____ day of _____, 20_____.

Applicant

Please mail for fax form with application to

Cherokee County Historical Society
PO Box 1287
Canton, GA 30169

Fax # 770.345.3289